

ADJUVO GROUP

**Extraordinary Support
for Your Business**



Did you know?
Adjuvo is Latin for
Support.

It's what we do!

Introduction

The Adjuvo Group was formed in 2016 through the merger of four previously independent companies; all experienced in the provision of their own specific support services to the Highways & Construction sector.

“Specialist Labour Supply”

Adjuvo Labour Solutions, a recruitment business operating predominately in the Highways & Construction industries providing specialist labour to the sector. Authors and sole providers of the Temporary Traffic Management Apprenticeship Scheme. Adjuvo Labour Solutions can assist you in meeting your recruitment and labour requirements.

“Unique Products & Professional Services”

Adjuvo Safety Solutions, devoted to providing safety support to your business through innovative products, specialist consultants and distinguished services.

“Training Solutions you can Trust”

Adjuvo Training Solutions, one of the Highway’s Industry’s leading training providers and consultants. A multi-accredited training centre with an enviable reputation for quality of service, delivering an extensive range of training courses. With a team of instructors, assessors and consultants who possess an unrivalled level of knowledge and experience; specifically within the Highway’s & Temporary Traffic Management industries.

“A World Without Limits”

Adjuvo Digital Solutions, a 3D animation & virtual reality studio that specialises in the provision of video animations & VR experiences for use in industry and education. Producers of eye catching animations to display your safe systems of work in a format that ensures greater retention of knowledge in those it is delivered to, as well as the provision of touch screen teaching aids, progressive work flow animations, fully integrated BIM, and fly through videos of concepts for your tender packages.

Together, these 4 divisions form The Adjuvo Group, your leading provider of support solutions for industry.

CONTENTS

Introduction	1
Adjuvo Labour Solutions	
Recruitment	6
Online Portal	7
Traffic Management Apprenticeship Scheme	8
Traffic Management	10
Stewards & Security	11
Industrial	12
Hospitality & Catering	13
Adjuvo Safety Solutions	
The Halo	16
Haltzgloves	20
Speak Easy	22
OWL	24
CAD Design Service	26
Consultation	27
Auditing Service	28
Substance Testing	29
Adjuvo Training Solutions	
Training	32
Training Centres	33
Highways England Common Induction Course	34
TTM Basic Course	35
TMCE	36
NHSS 12D T1 T2	37



NHSS 12D T3	38
NHSS 12D T4	39
NHSS 12D T5	40
NHSS 12D T6	41
NHSS 12D T7	42
NHSS 12 A/B	43
IPV Driver	44
12B LTMO	46
12A Foreman	47
TSCO Course	48
Assessments	49
Traffic Management Auditing Course	50
NRSWA Unit 2/10	51
Emergency 1st Aid	52
First Aid at Work	53
Door Supervisor	54
Conflict Management	56
CCTV	57
E-Learning	58
Adjuvo Digital Solutions	
3D Animations	64
3D TM Plans	65
Virtual Reality	66
Product Demo	68
Virtual Training	69
Digital Marketing & Design	70
Contact Us	72



Adjuvo Labour Solutions

Adjuvo Labour Solutions was formed in 2015 in response to demand from our client base to provide them with an alternative to the run of the mill recruitment agencies serving the industry.

Utilising our industry leading in-house Lantra Approved training centre (Adjuvo Training Solutions) to provide the training and development of our staff, we designed & released the UK's first ever apprenticeship scheme for the traffic management industry early in 2016 as an alternative to the way temporary labour supply had historically been delivered to the industry.

We followed that up with a 13 week Traineeship program designed to provide a structured pathway for young people aged 18-24 to gain qualifications and experience in the industry, and put them at the front of the queue for work placements on the apprenticeship scheme. Since then we have expanded this section of the group to include a full range of labour supply services and we now proudly offer a labour support service to the Highways Industry, & beyond, that we believe is second to none.

Full details of the apprenticeship scheme, & our temporary/permanent recruitment services can be found over the next few pages.



**Thorough
Interview**



**Training
Provided**



**Drugs
Tested**



**PPE
Provided**



**Temp / Perm
Labour**



Adjuvo Labour Solutions offer recruitment and temporary labour solutions across the UK.

We employ specialist recruitment consultants with extensive knowledge of their specific industry so you can be assured you are in safe hands.

We pride ourselves on ensuring you receive the best quality of service possible. We operate 24/7/365 and our out of hours phone is managed by experienced consultants. We aim to fill all bookings within the hour and firmly believe that transparency is key, therefore in the unlikely event we cannot fill a booking we will inform you immediately.

We believe that one of the most important factors within any company is continuity of staff members which is why we only recruit locally and ensure all members of staff go through a rigorous interview process to ensure the right person is placed on the right job.

We operate a PAYE only payment system for all temporary labour to ensure the company and all its staff are fully tax compliant.

All our staff members are drug and alcohol tested before commencing employment and are subject to random tests throughout their time with us.

All our staff members are trained by our in-house industry leading training centre, and supplied with full PPE ensuring they arrive at your premises in industry standard professional clothing trained and ready for work.

Our aim is to ensure you are provided with a first class nationwide recruitment service at competitive rates.

Recruitment



We know the normal process of registering with an agency can be time consuming, which is why we created separate online portals for our workers and our clients on our website to speed up and simplify the process.

Worker Portal

Create your own worker account and be eligible for work immediately!

A super easy platform to navigate. Your worker account stores all your vital information & assigns you an individual login.

You can use this throughout your time with us to notify us of holidays & time off, submit your timesheets, request new PPE or uniform items, book onto training courses, & much more...

You will also be given phone & email contact details for the logistics manager looking after your work with us so you can communicate via normal means also.

Client Portal

Designed for clients that are pushed for time and don't want to sit through hours of meetings with consultants when they need staff.

Input all your company information and set up your account online.

We will automatically send you our terms of business and standard labour hire rates for your records.

From here on, you can order staff online for any date, location, and duration required to suit your needs.

One of our consultants will give you a call to check they have everything they need & once the vacancy is filled you will be sent details of the worker, their qualifications, and any other information required.

If one of our workers does an excellent job for you and you want to hire them again simply request them by name on the online request form and we'll do our best to ensure they are there.

You will of course still have 24/7 access to our team via phone or email, and be able to meet with us in the normal way too whenever required.

To set up a worker or a client account visit www.adjuvolabour.com

Online Portal



TM Apprenticeship

It is recognised throughout the UK temporary traffic management industry that during the coming years the industry will likely experience a skill shortage due to a number of key factors.

One of the foremost challenges facing the industry in the near future will be ensuring that enough highly qualified and competent staff are available to carry out a seemingly ever growing workload to the required standards.

Whilst there is a very extensive range of well developed vocational qualifications available to the industry through Lantra Awards, and City & Guilds, the industry is severely lacking in focused long term training and development programs.

The traffic management industry does not have a government backed apprenticeship scheme, and until now traineeships or similar schemes were unheard of.

Development programs such as these offer employers a far more cost effective solution for growth, with the added benefit of producing highly trained staff at their conclusion to further enhance the growth potential of the business. Without the benefit of such schemes a lot of employers are only able to provide the minimum training requirements for their needs, resulting in an industry that isn't very well positioned for the additional demand we are likely to see placed on it over the coming years.

In the absence of such schemes, The Adjuvo Group have developed and currently operate the UKs only apprenticeship scheme for the TM industry that promises to make some headway into providing the industry with a long term focused training and development solution.

There are four separate pathway options within the scheme; two for operatives working on urban and rural roads, one for those working on high speed motorways and dual carriageways, and a combined option covering all road types.

The qualifications gained on each of the four different pathways are outlined below;

Combined Scheme 18 Months

- Lantra TTMBC
- Lantra 12D T1/T2
- Lantra 12D M1
- Lantra 12D M2
- Lantra 12D T3
- Lantra 12D M3
- Lantra 12D T4
- Lantra 12D M4
- Lantra 12D T5
- Lantra 12D M5
- Lantra 12AB Course
- Lantra 12AB Full Card
- Emergency 1st Aid
- CSCS Card
- Manual Handling
- Fire Safety

Urban & Rural Scheme 12 Months

- Lantra TTMBC
- Lantra 12D T1/T2
- Lantra 12D M1
- Lantra 12D M2
- Lantra 12D T3
- Lantra 12D M3
- Lantra 12D T4
- Lantra 12D M4
- Lantra 12D T5
- Lantra 12D M5
- Emergency 1st Aid
- CSCS Card
- Manual Handling
- Fire Safety

High Speed Multi Lane Scheme 12 Months

- Lantra TTMBC
- Lantra 12AB Course
- Lantra 12AB Full Card
- Emergency 1st Aid
- CSCS Card
- Manual Handling
- Fire Safety

Short Duration Urban & Rural Scheme 6 Months

- Lantra TTMBC
- Lantra 12D T1/T2
- Lantra 12D M1
- Lantra 12D M2
- Lantra 12D T5
- Lantra 12D M5
- Emergency 1st Aid
- CSCS Card
- Manual Handling



Traffic Management

The first & our longest established recruitment division.

Drawing upon our many years' experience within the Highways & Traffic Management Industries, coupled with experienced recruitment consultants skilled in the acquisition and placement of workers in both temporary and permanent roles; you can be sure our Highways recruitment division is equipped to meet the requirements of the most demanding work sites & contracts.

Whether it's the odd shift here and there on an ad-hoc basis, continuous labour supply, Traffic Management Apprentices, or permanent job placements that you require, Adjuvo Labour Solutions can provide it all.

As with all our recruitment divisions, each new employee is thoroughly vetted by phone & face to face interview. Nobody is put out to work without one of us having met them personally first.

For all highways industry workers we also conduct a comprehensive drug and alcohol test, which must be passed 100% clean in order to work for us. All our recruitment consultants are trained chain of custody officers & we work closely with RANDOX (One of the world's leading clinical diagnostic solutions providers) who provide us with a professional diagnosis where it is required. This ensures that every worker hired from us has been independently tested for over 26 banned or illegal substances, and has tested negative for ALL of them prior to beginning work on your site. In such a safety critical industry this is one crucial element of your site health & safety plan taken care of.

We have hundreds of Highways & Traffic Management staff registered with us, with a full range of qualifications & levels of experience. From freshly recruited trainee's eager to start work and build a career in the industry, through to seasoned professionals with many years' experience and all the qualifications required to meet your legal obligations on site; whatever you need we have it covered.

With an industry leading training centre on site that delivers all of the Highways Industry qualifications your staff require, we ensure that those qualifications are kept current and up to date at all times too.

Adjuvo Labour Solutions work with companies of all sizes in the Highways Industry; No job or company is too big, or too small, and no location too remote. We offer full UK coverage 365 days a year with a specific dedicated on call number assigned to your contract 24/7.



Stewards & Security

Adjuvo Labour Solutions have been providing Event Stewards since 2015 for events large or small, sporting and non-sporting alike.

Our highly experienced Event Management Team often work as Traffic Marshalls on major infrastructure schemes nationwide too, where their skills in managing large crowds, and dealing with the general public bring considerable value.

Trained via our multi-accredited, industry leading in-house training division, we aim to provide high-quality customer service to all our clients through the provision of well-trained event management personnel & traffic marshals.

Every employee we send out has been trained in conflict management, basic traffic management, been substance tested and passed 100% clean, & undergone rigorous background checks giving you the peace of mind and trust in our services and the workers we provide.

In addition, all our supervisory staff are S.I.A qualified Door Supervisors with a minimum of 2 years' experience managing events.

Here at the Adjuvo Labour Solutions we recognise the importance of security within an organisation not only to keep your property and staff safe but also to rest your guard allowing you to focus on your own workload and objectives without having any security concerns in your mind. To this end we can also supply qualified Security Staff, CCTV Operators, & Cash Handlers to manage this end of your operation.

As with all of our services, Adjuvo Labour Solutions work with companies of all sizes; No job or company is too big, or too small, and no location too remote. We offer full UK coverage 365 days a year with a specific dedicated on call number assigned to your contract 24/7.



Due to the nature of the industrial sector many of the opportunities we are asked to recruit for require unconventional work patterns. Full-time permanent roles also become available but temporary contracts, night shifts, weekend hours, part-time and seasonal job vacancies are typical. We look for people who can adapt to these habits and have a flexible outlook.

The types of Industrial Sector roles we typically fill are;

- Unskilled Factory & Warehouse Labourers
- Assembly Operatives
- Pickers & Packers
- Fork Lift Drivers, Reach Truck Drivers etc...
- Goods in/out, Returns Administrators
- Press Operatives and Welders
- Drivers & Logistics Staff
- Sales, Purchasing, General Office and Managerial Opportunities

We recruit into a range of industrial sectors, spanning automotive, horticulture, manufacturing, logistics, storage, food production and many more.

Our consultants at Adjuvo Labour Solutions take the time to thoroughly interview every applicant we deal with. We get to know our candidates as individuals and find out about their background, skills, expectations and availability. This allows us to place candidates confidently into job roles ranging from basic unskilled labourers to technical operatives and managerial appointments.

Whatever your requirements are, if you'd like to find out more about our recruitment service to the Industrial Sector, please contact our offices & ask for the Industrial desk to speak with one of our consultants.

Industrial



Hospitality & Catering

In this sector more than any other, the quality of your front line operations staff reflects directly on your customer experience, loyalty and brand reputation.

Adjuvo Labour Solutions has many years' experience in searching for and selecting the best hospitality, catering, & silver service teams for UK food retail, hospitality, & major events.

The types of Catering & Hospitality roles we typically fill are;

- Bar Staff, Waiting Staff, Silver Service
- Kitchen Porters, Kitchen Assistants
- Head Chef, Chef de Partie, Carvery Service Chef
- Front of House, Reception, Promotional Staff
- Facilities Manager, Hospitality Manager, Bar Manager

Catering and hospitality recruitment has traditionally been transient.


Most employers are looking for seasonal staff and like to recruit in advance to build a pipeline of suitable candidates who love working with people, can adapt quickly to different roles with minimal training, and who are ready to work in peak periods. All traits we've tailored our recruitment service to meet over the years.

We're also seeing more and more people starting to look at it as a long-term career, with employers using our recruitment service to recruit for full time or temp to perm senior staff rather than the junior temporary roles that historically were the majority of our client's requirements.

Whatever your requirements are, if you'd like to find out more about our catering and hospitality expertise, please contact our offices & ask for the Catering desk to speak with one of our Catering & Hospitality consultants.



Adjuvo Safety Solutions



Adjuvo Safety Solutions offers a small unique range of safety products and a number of tailored safety services to industry.

Safety Products

You need safety products that will keep your employees, your equipment, and your business safe. That's why we only carry a very small range of safety products that have been sourced internationally, and tested rigorously in the field by our own workers & consultants. We're not just another 'safety product' provider; most of our products are not available anywhere else in the UK. You won't find a catalogue of PPE, buckets, tools, and alike here, but what you will find are bespoke products that have been expertly designed and will perform the job they are meant to do to the very highest level!

Safety Services

We understand how vital health and safety is in a work place, and to that end we have a dedicated team of safety consultants on hand to help you ensure your work is planned, managed, & completed in a professional, compliant, & safe manner.

We provide professional support to the Temporary Traffic Management, Highways, & Construction sectors. Some of the services we offer are;

- Traffic Management Consultation & Planning
- Site Inspections
- Carry out & produce site risk assessments
- Production of Safe Systems of Work documentation (method statements etc)
- Temporary Traffic Management Design
- Swept Path Analysis Design Drawings
- 3D Design, Modelling, & Animation services, great for large Tenders
- Animate your safe systems of work for use in training your staff
- Create Virtual Training modules through the use of VR/AR technology
- Supply of qualified & experienced Traffic Safety & Control Officers
- Temporary Traffic Management Auditor Training
- Temporary Traffic Management Auditing Service

All our services are delivered through our directly employed consultants whom have all worked within the sector for many years. We have a thorough understanding of all industry associated legislation & guidance documents covering the UK & Ireland, and can offer the very best advice based on current standards.



HALOTM

360° PERSONAL SAFETY & TASK LIGHT



What is the Halo™?

The Halo™ from ILLUMAGEAR is a 360-degree Personal Safety and Task Light that produces a ring of light around the wearer, enabling him or her to See and Be Seen™ in all directions at all times and helping keep them safe so they can focus on the job at hand.

The Halo offers four light modes (Halo, HI-Alert, Task, and Dim) and up to 202 lumen's of power in 360 degrees. It is visible over a quarter mile away and illuminates the wearer's task area out to his or her visual periphery for improved work efficiency.

The Halo is a durable, lightweight tool that attaches to any standard hard hat and is built tough to survive in rough environments. It illuminates the wearer without the need for a secondary source of light and comes with a rechargeable battery that provides an average of 15 hours of power (mode dependent).



The Halo™ Features:

- Visible over 1/4 mile away in all directions
- Powerful flood task light for improved work efficiency
- Fully illuminates the task area out to the visual periphery
- Four light modes: Halo, HI-Alert, Task, and Dim
- Built tough to survive in rough work environments
- Lightweight and cord-free
- Eliminates shadows no matter where you move
- Rechargeable battery with an average runtime of 15 hours
- Patented tension spring-mounting system connects securely to any hard hat
- Easy single-button functionality
- International Protection (IP) Rating of 67 to protect against dust, dirt, and water
- Dielectric Strength of 30,000V (minimum)
- One Year Limited Warranty



Official Distributor of HALO™

The Adjuvo Safety Solutions is delighted to introduce to you the HALO task light, a Personal Active Safety System (PASS)™ designed for use in a range of situations to illuminate people at risk, making them safer in any environment.

There are several ways you can purchase the HALO;

- Through our Website - www.adjuvotraining.com/the-halo
- Through our ebay shop - www.ebay.co.uk/usr/theadjuvogroup
- By calling us on 0800 157 7010



Package Includes

- 1x HALO™
- 2x 18650 Rechargeable Batteries
- 1x Battery Charger
- 1x Red Translucent Strip

Replacement parts and other accessories are available to purchase separately

Contact: info@adjuvogroup.com

Specifications

Model:	HAWF-01A
Dimensions:	260 x 330mm
Max Light:	276 lumen's in 360° 82 candelas on Task
Halo Weight:	284g
Battery Weight:	45g
Battery Type:	Lithium Ion
Battery Life:	6 - 36 Hours



What are HALTZGLOVES?

HALTZGLOVES provide great visibility, with the extremely reflective strips on both the top and bottom of the gloves, you'll stand out to oncoming traffic in dark environments making you visible from 500 meters away.

Not only are the gloves perfect for dark environments, HALTZGLOVES have made a version for day time use too!

- Florescent yellow both top and bottom for night time
- Florescent yellow on the top and red on the bottom for day time use.

HALTZGLOVES can be used for various purposes from personal protective equipment for work, cycling, running, traffic signalling and any other activity where you need to be seen. The gloves are especially good for and initially designed for traffic signalling. The gloves have arrows on the top to allow you to direct traffic in a specific direction and a cross on the palm to instruct traffic to stop. The arrows work perfectly for cyclist signalling to road users too.

With the index finger tipped in a tactile touchscreen material you'll have no trouble using your mobile devices while wearing these gloves.

OVES®

Features

HALZGLOVES Night-time

Visible 500 meters away

HALZGLOVES Day-time

Visible 400 meters away

- Patented high-density reflective material
- Wicking stretch material
- OSHA ANSI/ISEA 107 compliant
- X's and arrow gives drivers clear direction
- Tactile, touchscreen finger

How to purchase:

- Visit: www.adjuvogroup.com
- Call: 0800 157 7010
- Email: info@adjuvogroup.com



Day time full length



Night time half length



Reflective material



What is Speak Easy?

Speak Easy communication is designed for those who work in loud environments, designed to provide a safer, more usable and efficient way of communicating between colleagues making sure that workplace safety is always put first. The Speak Easy headset is a wireless radio that fits securely to any jacket or hardhat keeping both hands free at all times.

Unlike most radios where you'll often find yourself yelling over the loud background noise and struggling to hear the person on the other end. Speak Easy headsets provide built in hearing protection, filters out background noise using noise cancelling technology allowing you to solely focus on the task in hand while still being able to communicate with colleagues clearly.

The Speak Easy headsets are ideal for those working in Traffic Management, Emergency Services, Construction, Engineering, Landscaping, Logging, Rail Workers and any other role where communication is key.



Specification

Bluetooth Capability

Ver 3.0 Class 1

Profiles Supported

HFP, AVRC, A2oP, SPP

Intercom Range

- Two devices up to 500 meters
- Four devices up to 1500 meters
- Six devices up to 2500 meters

Bluetooth Capability Frequency Band

2.4 – 2.4835 GHz

Operating Time

Up to 10 hours on full charge
(Continuous use 6.5 hrs)

Operative Environment

All weather use

Features

- Keep both hands free
- Continuous listening to team
- No waiting to speak
- Noise cancelling
- Lightweight
- Talk around corners
- Connects up to 6 members
- Add a 2 way radio to the system to connect as many users as you like!

Package Includes

- x2 VERTIX Noise-Cancelling Intercom
- x2 VERTIX Elastic Mounting Strap
- x2 VERTIX Charging & Data Cable
- x2 Wrap-around speaker with boom mic
- x2 Split tail
- x2 USB power cord

How to purchase:

- Visit: www.adjuvogroup.com
- Call: 0800 157 7010
- Email: info@adjuvogroup.com



What is The OWL®?

The OWL® is for those of us that appreciate the value of tools designed to improve on old ways of doing things, and do it better. Unlike any other escape tool available, OWL® is a credit card side escape tool that is 5x more powerful than spring loaded devices and works better than old fashioned hammers. The tool is designed to shatter the window with just a snap of your finger.

OWL® not only looks different; it works differently to all the other escape tools on the market. OWL® does not rely on strength to work. It is built with no moving parts so there is no chance of misfire in an emergency, leaving you trapped inside your car. OWL's recessed precision blade for slicing through jammed seat belts needs no cover, it's ready to use in an emergency.



Features

- Get yourself out of dangerous situations with ease
- Shatter your car window in a snap
- Minimal strength needed to cut yourself free from seat belt
- 5x more powerful than a spring loaded device

How to purchase:

- Visit: www.adjuvogroup.com
- Call: 0800 157 7010
- Email: info@adjuvogroup.com



CAD Design Service



Adjuvo Safety Solutions can provide you with schematic, or scaled AutoCAD plans for all of your Temporary Traffic Management associated works, regardless of project size or complexity.

We can assist you with drafting plans to your exact requirements, or if required we can provide an all-inclusive comprehensive planning and design service, from project inception through to its conclusion.

With our in-house consultants & designers totalling over 100 years of combined experience in the Temporary Traffic Management Industry there is no-one better equipped to provide you with professional compliant designs and advice on efficient utilisation of traffic management to ensure the most cost effective solution for your business.

Key Design Service Components;

- Round the clock service 24/7/365
- Same day turnaround achieved for over 80% of our design requests last year
- Swept Path Analysis
- Attendance at design or construction stage meetings nationwide upon request
- Client, Road Authority, Police & any other stakeholder liaison
- Design & Management of sub-contract services (Barriers, Road Markings)
- 3D Design & Animation Service
- Full BIM integration

We can also provide organisations with a full suite of generic Traffic Management Plans, risk assessments and method statements for use at routine work sites or as base documentation to speed up production of site specific safe system of work packs.



Drawing on the wealth of experience, practical skills, and technical knowledge that our team possesses, we provide many of our clients with a range of first class consultancy services.

No matter how big or how small the task ahead of you, we have the necessary resources, skills, and knowledge to support you at every turn.

Our range of consultancy services includes;

- Compliance advisory service
- Project Management assistance
- Road Authority & Client Liaison
- Pre-Works site inspections, hazard identification, and risk assessment
- Traffic Management Scheme Design
- Production of site specific documentation (RA/MS)
- Production of generic documentation suites
- Production of policy and procedural documentation
- Auditing of Traffic Management schemes
- Auditing of Traffic Management operations
- Expert Witness Testimony

If you would like to speak to a member of our team about providing you with support you can contact us on;

Call: 0800 157 7010

Email: info@adjuvogroup.com

Consultation



Auditing Service

One of the most popular services we provide to our growing client base is an independent Auditing service specifically for the traffic management element of your works.

There are a number of reasons why you might require an audit of the Temporary Traffic Management depending on who you are and what you wish to achieve.

Companies that carry out Traffic Management work as part of their business need to know;

- Are our Health and Safety Systems and Procedures working?
- Are our Quality Systems and Procedures working?
- Are we compliant with current Legislation and Standards?

Companies that purchase Traffic Management Services from sub-contractors need to know;

- Are our sites compliant with current Legislation and Standards?
- Are we getting value for money?
- Are we using suppliers that enhance our Image and Reputation?

Road Authorities responsible for managing the network need to know;

- Are we ensuring best practice on the highways under our control?
- Are Health & Safety Regulations being adhered to?

Our Audits are carried out by consultants in our team who are experienced in all types of Traffic Management, and have been trained specifically in auditing temporary traffic management works against current industry legislation.

You will receive a comprehensive impartial audit report with photographic and/or video evidence that clearly details all non-conformances & provides details of possible solutions for you and your Traffic Management contractor to consider.

Your audit report also has space for you to sign off items as they are rectified, allowing for a documented continuous improvement process to be implemented within your organisation.



Substance Testing

Many organisations understand the value of implementing substance misuse testing as an integral part of their Health and Safety policy coupled with a duty of care to their employees. Therefore, managing the risks associated with workplace drug and alcohol misuse protects colleagues, any members of the public and the individual.

Our workplace services provide simple straightforward solutions to assist organisations with Health and Safety compliance and managing drug and alcohol related issues. We make it personal by offering each of our customers, however big or small, a bespoke service, tailored to fit their unique needs. This means you can hand the whole process of managing your drug and alcohol testing programme over to us, leaving you to get on with running your organisation.

We offer our point of care drug testing service with laboratory screening as a back-up for positive drug tests where required.

Our screening staff are all technically adept, and trained to the highest standards as chain of custody officers, and the equipment we use meets all the required legal standards.

Features

- Cost effective drug screening
- On-site results available within minutes
- We come to you, anywhere in the UK
- Expansive screening product offering detection of over 26 different substances
- Qualified technical support, training resources, and extensive cross reactivity data available to all customers

If your company requires or is lacking a drug testing program we can take care of everything for you.



Adjuvo Training Solutions

Adjuvo Training Solutions offers a wide range of training courses and assessments across the traffic management, health & safety, and construction sectors.

We also offer a wide range of online Health & Safety E-Learning courses for all industries.

Our centres offer the very best training and assessment environment and our qualifications are delivered to approved standards.

Whether you want to develop your workforce or boost your career by enhancing your skills, Adjuvo Training Solutions is here to help.

Our courses are approved by a range of awarding organisations:



Did You Know?

Our team of instructors, assessors, and consultants have over 100 years combined experience of the Temporary Traffic Management Industry.

They are also proficient in Traffic Management in the UK, Republic of Ireland and the Middle East.



At Adjuvo Training Solutions we offer a full range of training and practical assessments to the Temporary Traffic Management industry through National Highway Sector Schemes 12A, 12B, 12C, & 12D, at our strategically positioned centres, offering nationwide coverage.

We are a Lantra Approved Training Organisation, and the majority of our traffic management training courses are certified by Lantra.

It's not only Traffic Management we do, we are also approved to deliver the full range of Security Industry qualifications, First Aid, NRSWA, & Forklift Truck Driver training programs.

All of our tutors and assessors have a wealth of experience from working in their respective industries for many years, and have developed excellent skills at being able to share that experience and knowledge with our learners.

We pride ourselves on the quality of the product and service we deliver, ensuring you, and your staff are looked after from the point of first contact right through to the delivery of your qualifications.

Ways to book

To book onto the next training course please use one of the following methods;

Call: 0800 157 7010

Email: training@adjuvogroup.com

Web: www.adjuvotraining.com

Facebook: facebook.com/theadjuvogroup

Training

Training Centres



Head Office (Midlands):

Old Arden Brickworks
Coventry Road
Bickenhill
Solihull, B92 ODY

Satellite Centres:

East:
South:
Ireland:

Nottingham
Hampshire
Dublin



Common Induction

Course Name

Highway's England Common Induction Course

Duration

One Day

Group Size

Maximum 15 learners

Who Should Attend

The Highways England Common Induction course provides a common Health & Safety site induction across all areas of the Highways England's Strategic Road Network (SRN). This course is a mandatory requirement for all those visiting or working on the Highways England Strategic Road Network.

Course Aims

This one day course will enable learners to have a basic understanding of health and safety, knowledge of the principle hazards and risks, legislation and best practice, leading to a safer working environment.

Course Objectives

This course will cover the following areas;

- Understand what is Customer Service to Highways England and the Supply Chain
- Understand the main requirements of the Health & Safety at Work Act
- Gain an overview of Highway England's minimum expectation for working on their strategic road network (SRN)
- Gain a basic understanding of TTM
- Be able to review fatal risks that occur when working on the SRN
- Be able to identify the essential health and well being points to consider in the workplace
- Identify and describe main environmental issues found on sites
- State the impact to themselves and their families and friends of a serious accident at work
- Identify examples of poor behaviour on a works site
- Describe how Health & Safety knowledge and good working practice can improve behaviour on a works site

Certification

Successfully undertake End of Course test
(Pass mark 75%)



TTM Basic Course

Course Name

Temporary Traffic Management Basic Course

Duration

Half Day

Group Size

Maximum 12 learners

Who Should Attend

All persons who are starting out on a career in Traffic Management.

Course Aims

To provide candidates with the necessary knowledge to become a trainee member of a Temporary Traffic Management team.

Course Objectives

Upon completion of the session delegates will;

- Be aware of the relevant Health & Safety legislation and understand their obligations
- Understand the importance of risk assessments and method statements for Temporary Traffic Management activities
- Demonstrate a knowledge of relevant codes of practice and the associated documentation when involved in traffic management.
- Be aware of the different sector schemes and what each of them cover.
- Have an understanding of the different types of roads traffic management operatives work on.

Certification

Learners pass the course by scoring a minimum of 75% in the end of course multiple choice exam. Successful candidates will receive a Lantra Awards certificate.

NB: Your TTMBC certificate is valid for a period of only 6 months, you must progress onto the next approved operative training program for the sector scheme you plan to work under within this time period.



Course Name

Traffic Management for Community Events

Duration

One Day

Group Size

Maximum 12 Learners

Who Should Attend

All persons responsible for the planning, organising, and management of events.

Course Aims

To provide candidates with the necessary knowledge to organise and create Traffic Management Plans with an understanding of issues affecting traffic, pedestrians and event staff safety.

Course Objectives

Upon completion of the session delegates will;

- Be aware of current legislation and its requirements
- Understand the application process and costs involved
- Be able to devise a Traffic Management Plan
- Be able to identify typical hazards and appropriate control measures related to the activity
- Have an understanding of basic traffic management requirements affecting highway users and event staff
- Demonstrate by examination sufficient knowledge to be accredited as a steward for this activity

Certification

Learners pass the course by scoring a minimum of 70% in the end of course multiple choice exam. Successful candidates will receive a Lantra Awards certificate.



NHSS 12D T1 T2

Course Name

National Highways Sector Scheme 12D T1 T2

Duration

One Day

Group Size

Maximum 12 learners

Who Should Attend

All persons who will be required by their employer to work on rural & urban roads performing Temporary Traffic Management duties, including mobile works on single carriageways, and the set up and dismantle of 2 way temporary traffic lights, stop & go and give/take or priority systems.

Course Aims

To provide candidates with the necessary knowledge to become a trainee member of a NHSS 12D Temporary Traffic management team.

Course Objectives

Upon completion of the session delegates will;

- Be aware of the relevant Health & Safety legislation and understand their obligations
- Understand the importance of risk assessments and method statements for Temporary Traffic Management activities
- Be able to identify the equipment required in Temporary Traffic Management and legal obligations when placing equipment on the highway
- Understand the requirements for moving works
- Understand the requirements for short duration works
- Understand the different methods for passive & positive traffic control
- Understand the principles involved when dealing with roundabouts, road closures & diversions
- Understand how to manage pedestrians around/through a work site

Certification

Learners pass the course by scoring a minimum of 75% in the end of course multiple choice exam. Successful candidates will receive a Lantra Awards certificate.



NHSS 12D T3

Course Name

National Highways Sector Scheme 12D T3

Duration

Half Day

Group Size

Maximum 12 learners

Who Should Attend

All persons who will be required by their employer to work on dual carriageway roads of up to 40mph performing Temporary Traffic Management duties.

Course Aims

To provide candidates with the necessary knowledge to become a trainee member of a NHSS 12D Temporary Traffic Management team working on urban/rural dual carriageways of up to 40mph speed limit.

Course Objectives

Upon completion of the session delegates will;

- Be aware of the relevant Health & Safety legislation and understand their obligations
- Understand the importance of risk assessments and method statements for Temporary Traffic Management activities
- Demonstrate a knowledge of relevant codes of practice and other associated documentation when involved in Traffic Management
- Understand the requirements for working on urban/rural dual carriageways up to 40mph
- Understand the principals involved when working on roundabouts on dual carriageways up to 40mph
- Understand the requirements for the installation & removal of Traffic Management on dual carriageways up to 40mph

Certification

Learners pass the course by scoring a minimum of 75% in the end of course multiple choice exam. Successful candidates will receive a Lantra Awards certificate.

NB: You are required to pass a series of on-site assessments to achieve a full M3 qualification. When you have completed the assessments you shall be issued with a Lantra Awards skills card. Qualified 12A/B operative card holders can apply to have the M3 qualification added to their 12D skills card without attending the training course or assessments.



NHSS 12D T4

Course Name

National Highways Sector Scheme 12D T4

Duration

Half Day

Group Size

Maximum 12 learners

Who Should Attend

All persons who will be required by their employer to work as part of a Temporary Traffic Management team operating a convoy system.

Course Aims

To provide candidates with the necessary knowledge to become a trainee member of a NHSS 12D Temporary Traffic Management team working on convoy works.

Course Objectives

Upon completion of the session delegates will;

- Be aware of the relevant Health & Safety legislation and understand their obligations
- Understand the importance of risk assessments and method statements for Temporary Traffic Management activities
- Demonstrate a knowledge of relevant codes of practice and other associated documentation when involved in Traffic Management
- Understand the requirements for convoy systems
- Understand the requirements for the installation & removal of Traffic Management equipment on convoy systems
- Understand how to operate a convoy system

Certifications

Learners pass the course by scoring a minimum of 75% in the end of course multiple choice exam. Successful candidates will receive a Lantra Awards certificate.



NHSS 12D T5

Course Name

National Highways Sector Scheme 12D T5

Duration

Half Day

Group Size

Maximum 6 learners

Who Should Attend

All persons who will be required by their employer to work as part of a Temporary Traffic Management team operating multi-phase temporary traffic lights.

Course Aims

To provide candidates with the necessary knowledge to become a trainee member of a NHSS 12D Temporary Traffic Management team working on multi-phase temporary traffic light systems.

Course Objectives

Upon completion of the session delegates will;

- Be aware of the relevant Health & Safety legislation and understand their obligations
- Understand the importance of risk assessments and method statements for Temporary Traffic Management activities
- Demonstrate a knowledge of relevant codes of practice and other associated documentation when involved in Traffic Management
- Understand the requirements for using temporary traffic lights that incorporate multiple phases
- Understand how temporary pedestrian signals operate
- Understand the requirements for the installation & removal of Traffic Management equipment on multi-phase traffic lights and pedestrian light systems
- Understand how to deal with existing permanent traffic lights

Certification

Learners pass the course by scoring a minimum of 75% in the end of course multiple choice exam. Successful candidates will receive a Lantra Awards certificate.

NB: You are required to pass x2 on-site assessments to achieve a full M5 qualification. When you have completed the assessments you shall be issued with a Lantra Awards skills card.



NHSS 12D T6

Course Name

National Highways Sector Scheme 12D T6

Duration

Two Days

Group Size

Maximum 6 learners

Who Should Attend

All persons who will be required by their employer to work as a supervisor on Temporary Traffic Management works that come under NHSS 12D.

Course Aims

- Train candidates to resolve on-site Temporary Traffic Management (TTM) problems
- Be able to make informed decisions about TTM
- Be able to evaluate changing and evolving circumstances

Course Objectives

To provide candidates with the necessary knowledge to become a supervisor of a NHSS 12D Temporary Traffic Management team & enable them to provide support to RTMO's as required.

Upon completion of the session delegates will;

- Understand the TTM assessment process
- Assess and determine the Traffic Management layout required for a given works location
- Work out the distances required for a range of Traffic Management layouts, calculate the equipment requirements and assess the standard of equipment that is acceptable to use
- Monitor the changing conditions of the site and carry out the appropriate remedial actions
- Decide when management intervention is required

Certification

Learners pass the course by scoring a minimum of 75% in the end of course multiple choice exam. Successful candidates will receive a Lantra Awards certificate.

NB: Upon completion of this RLTMO (Registered Lead Traffic Management Operative) qualification you may only supervise those works that you hold an RTMO qualification for.



NHSS 12D T7

Course Name

National Highways Sector Scheme 12D T7

Duration

Two Days

Group Size

Maximum 12 learners

Who Should Attend

12D T7 is targeted at technical officers, managers, clients & other personnel that are not actually performing Traffic Management work on the ground.

Course Aims

To provide candidates with the necessary knowledge to perform their duties as a client officer, manager, or technical officer within any organisation performing Temporary Traffic Management works that come under NHSS 12D.

Course Objectives

Upon completion of the session delegates will;

- Have a working knowledge of National Highway Sector Schemes and awareness of Traffic Management Health & Safety issues
- Interpret the requirements of 'The Safety at Street Works and Road Works, A Code of Practice (The Red Book)' and further guidance from 'The Traffic Signs Manual, Chapter 8'
- Consider all options available to determine the level and extent of the TM required
- Demonstrate a knowledge of the site risk assessment process
- Understand the standard of equipment that is acceptable to use
- Realise the effects of changing conditions on site
- Have the ability to confirm suitability of TTM plans prior to work starting on site
- Be aware of the requirements of non-motorised road users
- Be aware of the requirements for convoy work

Certification

Learners pass the course by scoring a minimum of 75% in the end of course written exam. Successful candidates will receive a Lantra Awards skills card.



NHSS 12A/B

Course Name

National Highways Sector Scheme 12A/B

Duration

One Day

Group Size

Maximum 8 learners

Who Should Attend

All persons who will be required by their employer to work on motorways & Dual carriageways roads of up to 70mph performing Temporary Traffic Management duties

Course Aims

To provide candidates with the necessary knowledge to become a trainee member of NHSS 12A/B Temporary Traffic Management team.

Course Objectives

Upon completion of the session delegates will;

- Be aware of the relevant Health & Safety legislation and understand their obligations
- Understand the importance of risk assessments and method statements for Temporary Traffic Management activities
- Be aware of the training & assessment process for sector scheme 12A/B
- Demonstrate a knowledge of relevant codes of practice and other associated documentation when involved in Traffic Management
- Understand the requirements for working on high speed motorways and dual carriageways
- Understand the requirements for the installation & removal of Traffic Management on motorways & dual carriageways
- Be able to work as a member of a Traffic Management team on high speed roads
- Be able to set out a chapter 8 closure

Certification

Learners pass the course by scoring a minimum of 75% in the end of course multiple choice exam. Successful candidates will receive a Lantra Awards certificate.

NB: You are required to pass a series of on-site assessments to achieve a full 12A/B operative qualification. When you have completed the assessments you shall be issued with a Lantra Awards skills card.



IPV Driver

Course Name

IPV Driver Training Program

Classroom Based Training

Duration

Half Day

Group Size

Max 4 delegates as new drivers (+up to 8 refreshers)

Who Should Attend

All persons who will be required by their employer to work on high speed motorways and dual carriageways, performing mobile hard shoulder operations (non live lane) using an IPV to protect a workforce.

Course Objectives

Upon completion of the session delegates will;

- Be aware of the current reference documentation associated with the use of IPVs within the traffic management industry.
- Be aware of the specification requirements for the IPV.
- Understand the IPV driver's role, responsibility and limitations when:
 - Using an IPV for mobile hard shoulder closures.
 - Using an IPV to protect the installation and removal of Traffic Management.
 - Using an IPV as a CCV (convoy control vehicle).
 - Involved as a member of the MCCT (Mobile Carriageway Closure Technique).
- Demonstrate they have the underpinning knowledge required to be an IPV driver

Pre-requisites

- All candidates must hold a TTMBC qualification
- All candidates must hold the relevant HGV drivers licence

Assessment

A multiple choice exam will be completed at the end of the classroom training session. The pass mark is 75%.

All new drivers will undertake a live assessment.

The exam & the assessment must be passed successfully to receive certification as an IPV Driver for non-live lanes.

Refresher Courses

To refresh an existing qualification you only need to complete the classroom based training and the multiple choice exam.



The classroom based training is exactly the same for both 12AB & 12D routes.

Assessments

NHSS 12AB Route

All new learners undertaking the 12AB IPV Driver training program shall undertake a live assessment operating an Impact Protection Vehicle on a hard shoulder of a high speed Motorway or Dual Carriageway after completion of their classroom training session.

Successful completion of this assessment will give the learner a non-live lane qualification.

Live Lane Qualification

To be able to operate an IPV in a live lane you must also complete the following;

- Pass the non-live lanes qualification above
- Pass a 12AB operative training course
- Pass a live lane assessment whilst driving an IPV that is protecting the installation & removal of Temporary Traffic Management equipment on a high speed motorway or dual carriageway.

NHSS 12D Route

All new learners undertaking the 12D IPV Driver training program shall undertake a live assessment operating an Impact Protection Vehicle on single vehicle mobile works on a low speed dual carriageway (<40mph) after completion of their classroom training session.

Successful completion of this assessment will give the learner a 12D Single Vehicle Works Escort Vehicle Qualification.

Static TTM for Low Speed Dual Carriageways Qualification

To be able to operate an IPV on a low speed dual carriageway for the purpose of protecting the installation & removal of Traffic Management equipment you must complete the following;

- Pass the Single Vehicle Works qualification above
- Hold a 12D M3 qualification
- Pass a live lane assessment whilst driving an IPV that is protecting the installation & removal of Temporary Traffic Management equipment on a low speed dual carriageway (<40mph).



Course Name

National Highways Sector Scheme 12B LTMO

Duration

Two Days

Group Size

Maximum 8 learners

Who Should Attend

Experienced Traffic Management operatives working on high speed motorways and dual carriageways that are, or will be, required to supervise their crew on 'relaxed works'.

Course Objectives

Upon completion of the session delegates will;

- Understand the typical responsibilities of a Lead Traffic Management Operative
- Understand the typical role of a Lead Traffic Management Operative
- Be able to plan relaxation lane closures
- Gain an increased awareness of road works signage
- Be aware of the CH8 requirements for relaxed works
- Be aware of industry safe working practices

Certification

Learners pass the course by scoring a minimum of 75% in the end of course multiple choice exam. Successful candidates will receive a Lantra Awards certificate.

NB: If you already hold a full 12A/B operative qualification you shall be issued with a Lantra Awards skills card detailing your 12B LTMO qualification.

12B LTMO



12A Foreman

Course Name

National Highways Sector Scheme 12A Foreman

Duration

Two Days

Group Size

Maximum 8 learners

Who Should Attend

Experienced Traffic Management operatives working on high speed motorways and dual carriageways that are, or will be, required to supervise their crew. Managers wishing to gain further knowledge of these types of works to assist with the planning & design process.

Course Aims

To provide candidates with the necessary knowledge to become the lead Foreman of a NHSS 12A/B Temporary Traffic Management team.

Course Objectives

Upon completion of the session delegates will;

- Understand the typical responsibilities of a Traffic Management Foreman
- Understand the typical role of a Traffic Management Foreman
- Be able to plan relaxation lane closures
- Gain an increased awareness of road works signage
- Be aware of the requirements for contra-flow & narrow lanes schemes
- Be aware of the CH8 requirements for standard works and where relaxations can be applied
- Be aware of industry safe working practices

Certification

Learners pass the course by scoring a minimum of 75% in the end of course multiple choice exam. Successful candidates will receive a Lantra Awards certificate.

NB: If you already hold a full 12A/B operative qualification you shall be issued with a Lantra Awards skills card detailing your 12A Foreman.



TSCO Course

Course Name

National Highways Sector Scheme TSCO Course

Duration

One Day

Group Size

Maximum 8 learners

Who Should Attend

Experienced Traffic Management professionals with experience of working on high speed motorways and dual carriageways, or managing/planning the same, that are, or will be, required to carry out the roll of a TSCO.

Has a minimum of 12 months prior experience of Traffic Management works on high speed motorways and dual carriageways.

Course Aims

To provide candidates with the necessary knowledge to become a Traffic Safety & Control Officer.

Course Objectives

At the end of the course, learners will be able to;

- Assess whether the contractors have the necessary resources to complete the task
- Assess whether the Traffic Management has been installed to the contract requirements
- Assess whether the TM will be sufficient for the proposed works
- Understand the role of a TSCO and its limitations
- Organise an emergency lane closure
- Complete a road space application for a basic closure

Certification

Learners pass the course by scoring a minimum of 75% in the end of course written exam. Successful candidates will receive a Lantra Awards certificate.

NB: If you hold the following qualifications you can apply for a TSCO card;

- 12A Foreman Course certificate or skills card
- 3 day First Aid at Work qualification
- Recognised 1 day health & safety training course (or higher qualification)



Assessment

Many of the qualifications operated under the National Highway Sector Schemes for Traffic Management require workers to attend classroom based training courses initially, and then be assessed on live sites performing their work to ensure they are practically competent before being awarded a skills card.

There are a varying number of live site assessments required depending on the qualification you are working towards and these are detailed here;

Qualifications	Minimum	Average
NHSS 12D M2	3	3-4
NHSS 12D M3	3	3-4
NHSS 12D M4	1	1
NHSS 12D M5	2	2-3
NHSS 12AB Op	3	5
IPV Non Live Lane	1	1
IPV Live Lane	2	2
NHSS 12C Op	3	3-4
NHSS 12C Super	3	3-4

Assessments are recorded by a qualified assessor in a record of assessment logbook. Evidence is gathered by the assessor in the form of photographs, various documentation, and a written report of the day's events. Feedback is then given to learners to ensure they are aware of what they did well, where they didn't meet the required standard, and what they have left to do to complete their qualification. Once completed the qualification is then recorded with the certification body, and a skills card is issued to the learner.

Adjuvo Training Solutions carry out assessments for all of the qualifications detailed above at our client's sites nationwide, and regularly hold assessments you can book onto individually at each of our training centres too. If you require assessing to complete your qualification, or if you need to go through the complete program of training and assessments, give us a call today on 0800 157 7010 and a member of our team will guide you on what to do next.



TM Auditing Course

Course Name

Traffic Management Auditing Course

Duration

One Day

Group Size

Maximum 15 delegates

Who Should Attend

All persons who will be required by their employer to audit Temporary Traffic Management suppliers against the requirements of National Highway Sector Schemes 12A/B, 12C &/or 12D.

Course Aims

To provide candidates with the necessary knowledge to be able to audit live Temporary Traffic Management works accurately & report their findings concisely.

Course Objectives

Sector schemes 12A, 12B, 12C & 12D are introduced along with an explanation of how each scheme applies according to the method of Temporary Traffic Management to be employed.

Requirements common to each sector scheme and the different methods of TTM involved are reviewed.

Candidates are introduced to an extensive range of questions that may be used when auditing TM along with techniques and tricks of the trade that can help obtain accurate answers.

The reporting and presentation of audit observations forms the final part of the course.

Certification

Upon completion candidates will be both able and equipped to ask a wide range of questions covering each element of the TTM process and cross reference observations to specific requirements.

Key documentation and audit questionnaires are provided to each candidate.

Candidates will each receive a certificate of attendance upon completion.



NRSWA Unit 2/10

Course Name

New Roads and Street Works Act Unit 2/10

Duration

One Day

Group Size

Maximum 6 learners

Who Should Attend

The Unit 2 course is for anyone who wants to physically set up signing, lighting and guarding equipment on the streets.

The Unit 10 course is for anyone who is required to monitor the setup of signing, lighting and guarding equipment to the streets.

Course Aims

It will enable you to take adequate measures to minimise any inconvenience to the general public, and to maintain a safe environment for the public, pedestrians, vehicles and members of the street works team.

Course Objectives

This course will teach you about;

- Produce a plan of an intended site showing the position of signs, guarding and traffic signals. The plan must include all relevant distances, sizes, and dimensions required.
- Produce a list of equipment for the intended site.
- Position, test, adjust, commission and decommission temporary traffic signals.
- Conduct the activities safely wearing the appropriate safety wear.

Certification

Delegates successfully completing the course will receive a certificate from Scottish Qualifications Authority (SQA) or Lantra Awards. This certificate is valid for 5 years.



Emergency 1st Aid

Course Name

Emergency First Aid

Duration

One Day

Group Size

Maximum 12 learners

Who Should Attend

The emergency first aid training course provides the learner with training in emergency first aid and is especially suited for nominated first aiders in smaller, low risk working environments. It meets the standards required to help comply with Health and Safety (First Aid) regulations.

Course Aims

Candidates need a basic command of English (defined as Level 2). So whilst we are often able to provide support to people who for example do not have English as a first language, our ability to do so is limited by the time available and the number of people who require assistance.

Course Objectives

The course will teach learners how to deal with each of the following;

- Acting safely, promptly and effectively in an emergency
- Cardiopulmonary resuscitation (CPR)
- Treating an unconscious casualty (including seizure)
- Wounds and bleeding
- Shock Minor injuries
- Choking
- Burns Preventing cross infection, recording incidents and actions and the use of available equipment

Certification

Throughout the course learners will be under continuous observation by the trainer and a written assessment shall also be carried out during the day. Successful learners shall receive a Quallsafe Awards certificate that is valid for 3 years.

The HSE strongly recommend you attend a one day update of your skills every 12 months.



First Aid At Work

Course Name
First Aid At Work

Duration
Three Days

Group Size
Maximum 12 learners

Who Should Attend

The First Aid at Work training course provides the learner with a comprehensive set of practical skills needed by first aiders in most workplaces to become a confident first aider at work.

This course gives the learner both the ability and knowledge to deal with first aid emergencies. It meets the standards required to help comply with Health and Safety (First Aid) regulations.

Course Objectives

The course will teach learners how to deal with each of the following;

- Acting safely, promptly and effectively in an emergency
- Treating an unconscious casualty (including seizure)
- Preventing cross infection, recording incidents and actions and the use of available equipment

- Shock
- Choking
- Fractures
- Chest injuries
- Poisoning
- Heart attack
- Epilepsy
- Diabetes
- Sprains and Strains
- Minor injuries
- Severe burns and scalds
- Spinal injuries
- Eye injuries
- Anaphylaxis
- Stroke
- Asthma
- Wounds and bleeding
- CPR

Certification

Throughout the course learners will be under continuous observation by the trainer and written assessments are issued on day one & day three. Successful learners shall receive a Qualsafe Awards certificate that is valid for 3 years.

The HSE strongly recommend you attend a one day update of your skills every 12 months.



Door Supervisor

Course Name

Door Supervisor

Duration

5 Days

Group Size

Maximum 12 learners

Who Should Attend

This qualification is aimed at individuals wishing to apply for a licence from the Security Industry Authority (SIA) to work as a door supervisor. It is based on the relevant SIA specification for learning and qualifications and is supported by Skills for Security, the standards setting body for the security industry and the SIA, which regulates the private security industry.

Course Aims

To teach you the main characteristics of the Private Security Industry, the importance of safe working practices to comply with legal requirements, the role and objectives of a door supervisor, powers of arrest relevant to a door supervisor, how to recognise, assess and reduce risk in conflict situations, good practice to follow after conflict situations, physical interventions and the implications of their use and the use non-aggressive physical skills to protect yourself and others.

After completing this course, you will have the skills and certificates necessary to get a job as a door supervisor in pubs and clubs etc also events such as festivals, football, rugby, concerts as well as working as a security guard.

Course Objectives

This course covers 3 modules with a vast range of chapters

Module 1: Working within the private security industry

- The private security industry
- Legislation
- Health and safety
- Fire procedures
- Emergencies
- Communication skills and customer service



Module 2: Working as a door supervisor

- The role of a door supervisor
- Civil and criminal laws
- Arrest
- Working on licensed premises
- Searching
- Drugs
- Emergency procedures
- Recording incidents and crime scene preservation

Module 3: Conflict management within the private security industry

- The principles of conflict management
- Recognising, assessing and reducing risk
- Communicating and de-escalation in emotive situations
- Problem-solving strategies
- Good practice following conflict

Certification

Upon completion of the course and passing the 4 multiple choice exams, you will be able to apply for your SIA door supervisor licence.

The Adjuvo Group is a recognised training company through Highfield Awarding Body of Compliance.

You also have the opportunity to up skill to become a first aider and/or a CCTV operative.

Conflict Management



Course Name
Conflict Management

Duration
One Day

Group Size
Maximum 12 learners

Who Should Attend

This qualification is aimed at individuals who require training in conflict management. It is appropriate for a wide range of sectors and is suitable for anyone who has a customer facing role, deals with service users or the public. It can also be a useful qualification for individuals who would like a better understanding of how to prevent conflict situations from arising and feel more confident in being able to deal with situations if they arise.

Course Aims

To teach you how communication can be used to solve problems and reduce the likelihood of conflict, the factors that influence human responses in conflict situations, how to assess and reduce risks in conflict situations, how to communicate effectively and de-escalate conflict in emotive situations and good practice to follow after conflict situations.

Course Objectives

This course will teach you about;

- Communication
- Human responses in conflict situations
- Assessing & Reducing the risk in conflict situations
- De-escalating conflict in emotive situations
- Good practice following a conflict situation

Role play is used to show good and bad practice, and course delegates are encouraged to take part in order to get the best out of the training day.

Certification

The course is equal part theory & practical.

The Adjuvo Group is a recognised training company through Highfield Awarding Body of Compliance.



CCTV Training

Course Name

CCTV Training

Duration

Three Days

Group Size

Maximum 12 learners

Who Should Attend

This qualification is designed for those learners wishing to apply for a licence from the Security Industry Authority (SIA) to work as a CCTV Operator in Public Space Surveillance. This qualification is based on the relevant SIA specification for learning and qualifications and is supported by Skills for Security, the standards setting body for the security industry and the SIA, which regulates the private security industry.

Course Aims

These include the key purposes of the private security industry, the differences between civil and criminal Law, the roles and responsibilities of each member of the CCTV team, the importance of accurate record-keeping, equipment fault reporting procedures, and actions to take if a suspicious object is found in the CCTV control room.

Course Objectives

This course will teach you about;

- Working within the Private Security Industry
- Working as a CCTV Operator within the Private Security Industry
- Practical Operation of CCTV Equipment within the Private Security Industry

Certification

This qualification is assessed by a practical assessment and a multiple-choice examination.

The Adjuvo Group is a recognised training company through Highfield Awarding Body of Compliance.

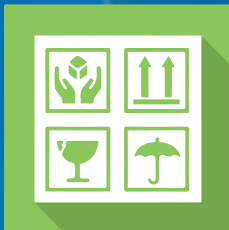
Visit our website

www.adjuvottraining.com/training/e-learning



Legionella Management - £65

This course explains the background to Legionella, the potential risks associated with water systems and how these can be prevented or controlled. It helps you to understand the risk that Legionella poses and helps you develop the systems and working practices you need to stay ahead.



Manual Handling Training - £35

Incorrect manual handling, is one of the most common causes of injury at work. To try and combat manual handling problems, the Manual Handling Operations Regulations were introduced. Training your employees with our online system will go a long way to giving them greater awareness of the dangers that poor manual handling poses, as well as covering safe handling techniques, practical solutions to manual handling issues and the use of mechanical aids.



Working Safety - £65

The course covers why we should work safely, defines hazard and risk, identifying common hazards, improving safety performance and protecting the environment. Training is a big part of changing attitudes towards taking risks in the workplace and can make a real difference. Workers have an expectation to go home at the end of the working day. Most workers feel that accidents are something that only happens to other people. The reality is that too many workers are coming to harm by not observing Health and Safety laws and not working to safe systems of work. That's where our working safely course can help.



Display Screen Equipment Training

These courses are aimed at users of display screen equipment (DSE) and those responsible for assessing display screen equipment. A 'user', is anyone who regularly uses display screen equipment for a significant part of their normal work.

Courses:

Display Screen Equipment Awareness – £25

Assessing Display Screen Equipment – £35



COSHH Training - £35

This course covers what you need to know about the Control of Substances Hazardous to Health (COSHH). It's aimed at anyone who is exposed to Substances Hazardous to Health at work, as well as line managers with responsibility for such people. In legal terms, these are substances that are classified as "toxic, harmful, corrosive or Irritant" under the Classification, Labelling and Packaging Regulation (CLP).



Fire Safety Training - £25

Our online fire safety training courses are aimed at all employees to assist them in identifying and reducing the risk that fire presents in the workplace and it is a cost effective way for employers to fulfil their legal obligation to provide their employees with the necessary understanding of fire awareness.

Courses:

Basic Fire Safety Awareness – £25

Fire Extinguisher – £25

Visit our website
www.adjuvottraining.com/training/e-learning



Fire Marshal - £35

Our online fire marshal training courses are aimed at all employees to provide them with an all-round knowledge of what to do in the event of a fire, a clear understanding of the responsibilities and duties of a fire marshal and practical hands on experience of tackling a controlled fire with a fire extinguisher.

Courses:

Fire Marshal - £35



Asbestos Training

Asbestos is probably the most dangerous building material ever used. Every year thousands of people fall ill and die because of exposure to asbestos.

Courses:

Asbestos Awareness - £35

Asbestos Awareness for Architects & Designers - £35



Safeguarding Training

These courses have been created because, first and foremost, each and every one of us has basic human rights. Chief among these is the right to be healthy, happy and treated well, regardless of race, age, gender or location. When these rights are abused in some way it's wrong, and it is therefore vital that guidelines, policies and procedures are followed to enable everyone, without exception to live a life in which these basic values and rights are maintained and upheld.

Courses:

Safeguarding Children - £35

Safeguarding Adults - £35



Abrasive Wheels Training - £35

This course is aimed at anyone who uses abrasive wheels, or employs people who use abrasive wheels as part of their work. There are a wide range of tools and processes that use abrasive wheels and ensuring these are used correctly and safely is of paramount importance. Applications range from hand grinding to disc cutting. They can be used at all stages of a work process, for making preliminary cuts and scores in materials, or for fine polishing and finishing.



Working at Height Training - £35

This course is aimed at anyone who undertakes work at height, or who employs people who regularly work at height. The term work at height applies to a wide range of situations ranging from the obvious ones like working on platforms, ladders, scaffolds or stages to working alongside deep trenches. This is because the crucial thing to understand about work at height is that it's not how far you climb, but how far you can fall.



First Aid at Work – Refresher – £35

This course will highlight the most common situations that you might come across and the actions that you can take to help. A first aider's role will be to assess the scene so that accurate information can be passed to Emergency services and then act appropriately to try and increase the patients odds of survival. The HSE recommend refreshing your first aid training every 12 months.



Experience the Future of

A World Without Limits



Adjuvo Digital Solutions

Training Today!

We are a Technical 3D animation company that specialises in the creation of animated videos, interactive touch screen animations, and Virtual Reality experiences for use in industry. Through our unique blend of experienced tutors, health & safety consultants, skilled developers and animators we are able to offer a complete technical animation and virtual reality services that meets your exact requirements.

Our Vision

Adjuvo Digital Solutions aim to bring 3D animation & VR technology into the hands of our clients efficiently and at an affordable price. Having witnessed first-hand the impact our technical animations have in the classroom when teaching safe working practices and the improvement in knowledge retention experienced by the students, we aim to create fantastic interactive teaching aids available on multiple platforms across a wide range of industries.

Our Motto

"A World without Limits"

Is a reference to the virtual 3D environment where the creation of anything is possible and the only limits are those imposed by your own imagination.

3D Animations



We offer a complete animation service based on your specific requirements. Finding creative solutions to complex problems is what we do.

- Accurate 3D modelling
- Creation of realistic environments
- Animating
- Rendering
- Editing animation (incl. Voiceover, Text, and music)
- HD Video Editing
- Integration with iOS & Android mobile applications
- Integration with existing teaching aids
- Up to 4k resolution imagery as standard

Our 3D animations can bring presentations and training sessions to life, aiding in the delivery of information accurately and efficiently from teacher to learner, or employer to employee, and achieving far greater knowledge retention than conventional classroom based training sessions. Unlike real life video, which can be very expensive to edit or re-take when things aren't quite right, animations can be altered in any way required in a timely and cost effective manner. A simple change in legislation or safe working guidelines within your particular industry can render a whole video useless.

Animations usually come in a video format of your choosing, but we can also provide touch screen interactive animations of specific pieces of equipment or processes, ideally suited as a learning aid whilst teaching learners how to use items of machinery or plant.

To view examples of our animations visit our website www.adjuvodigital.com



Did You Know?

We can produce your traffic management plans in 3D with video flyovers to accompany them from as little as £99.

We can also animate traffic flows and traffic light timings to depict expected site conditions allowing you to make accurate decisions on the most suitable form of Traffic Management.

We have developed a suite of over 200 generic 3D Traffic Management plans that are available as a drive through video to purchase from our website. This catalogue is ever growing to meet the demands of our clients.

www.adjuvodigital.com

We can produce site specific or generic versions of 3D TM Plans personalised with company logos and company colours upon request.

The manner in which the Traffic Management plans are produced enable us to show work flow and phase changes seamlessly providing you with an overview of the full scheme from start to finish as one plan in video format.

3D TM Plans



The potential of virtual reality is truly limitless. The technology keeps shocking us!

Immerse yourself in a fully scaled life like, interactive, and immersive Virtual Reality (VR) environment created from 3D models and animations specific to you and your requirements. Interact with the environment or simply be taken on an experience like no other...

Advanced visualisation, simulation and VR offers an immersive experience where learners can interact with their environment almost as they would in real life. For example, we can create life like assessments or exercises for learners to perform in the virtual environment that are scored automatically by the VR computer engine, based on agreed KPI's.

Examples such as this offer an extremely safe solution as a teaching ground for high risk activities in any industry.

Research shows that over half the population are visual learners meaning a large percentage of people process visual material 60,000 times faster than text. Visual learning has also proven to be 400% more effective when used in a classroom.

Virtual training allows learners to experience an almost real life "on the job" training experience, thus enabling you to recreate dangerous and hazardous environments for training without the real life dangers, or the requirement to have the equipment available for the purpose of training your staff.

Virtual Reality



Royal Truck & Equipment shopped around to many virtual reality companies, but when we spoke to Adjuvo Digital, we immediately knew they were the ones we should choose. Steve is very personable, and his team is very quick, and highly responsive. We use our virtual reality experience at every trade show, and show to our top executives. If you are looking to take your marketing and/or training to the next level. We highly recommend Adjuvo Digital!

**Rob Roy, Director
Royal Truck & Equipment Inc**



Product Demo

An animated product demonstration video enables you to clearly show your potential customers exactly what your product does & how it works, whilst giving you the opportunity to outline all the key features and benefits to those potential customers in the same way you would through any other video.

Animations can be a very effective way to showcase your products functionality as it allows you to animate movement of components without any human interference.

A 3D animation is something that can stay with you and your product for life as it gives you the freedom to edit and change the material as your product develops. It can be a very cost effective method when compared to a standard video that would likely need to be recorded in its entirety again for even the smallest of developments, often at significant filming cost. We can even take your product demonstration a step further and allow your potential customers to experience it without the need for the product to be present through the use of Virtual & Augmented reality technology.

Virtual & Augmented Reality applications can allow you to see and interact with your product as you would in real life, without the need for the physical product to be present, and without the real life risk associated with operating certain products or performing certain tasks. This makes it far easier for sales personnel to demonstrate products that can't be easily taken with them to potential customers all over the country without the need to have the item with them. A good example of this came from one of our American clients, Royal Truck & Equipment Inc, based out of Pennsylvania, who recently created the world's first Autonomous Impact Protection Vehicle for use on Highway works...

"The Virtual Reality app that Adjuvo Digital created for us has totally changed the way we sell our trucks, from day to day, and at trade shows all over America. Our sales team no longer fight over demo trucks being available, or how they are going to get a truck across 8 states in 24hrs to a client's premises. A laptop & a carry case with the VR Hardware are all that's required to showcase our product anywhere in the world..."

We've quadrupled the amount of product demo's our sales team are able to undertake & the business is reaping the rewards, not only from a sales perspective, but a cost saving standpoint too."

**Samantha Schwartz, Head of Business Development
Royal Innovative Solutions**

Virtual Training

Virtually Learning On The Job!

We provide realistic, high quality, interactive 3D software, specialising in 3D animations and virtual reality experiences tailor made to meet companies needs and requirements. Our goal is to bring your training methods to life making your training process immensely more effective.

Research shows that over half the population are visual learners meaning a large percentage of people process visual material 60,000 times faster than text. Visual learning has also proven to be 400% more effective when used in a classroom.

Virtual training allows learners to experience an almost real life "on the job" training experience, thus enabling you to recreate dangerous and hazardous environments for training without the real life dangers, or the requirement to have the equipment available for the purpose of training your staff.

Our motto here at Digital Solutions is "a world without limits". The virtual environment allows us to create absolutely anything without the constraints of physics or other real life barriers...

If you can think of it, we CAN make it!



Digital Marketing

Digital marketing through the many social media channels available is a great opportunity to get your business name and services out there allowing you to be seen and most importantly remembered. Continuously posting marketing material with your logo and branding means that even if your viewers don't necessarily need your services when they see it, you'll be first in mind when they do.

Not only does digital marketing reduce marketing costs it also increases your sales and website traffic allowing you to branch out both nationally and internationally. Opening you up to a much larger audience it's the opportunity to have much better customer engagement enabling you to network with customers and other businesses.

Digital marketing is generally bespoke, created & designed to fit your business. If you tell us your needs, goals and requirements we'll create the marketing material and planner to suit any budget.

Details of our marketing services are below;

BRONZE: Digital Marketing Design

We will create all the social media images you need, from a one off promotional image or a whole suite to cover all different sectors of your business. Whether it's a completed design or a suite of editable templates to adjust & use at your own leisure, we can provide you with professional vibrant designs scaled and sized appropriately for use on all your digital platforms.

SILVER: Digital Marketing Design & Planning

Planning your digital marketing strategy is becoming more and more important for businesses in today's marketplace, whatever industry you happen to work in. In addition to your content design service, we work closely with our clients to create marketing distribution schedules, including all your special events, exhibitions, special offers, & anything else you have on throughout the year so you never miss an opportunity to sell your products or services.

Before creating your strategy & schedule we'll research your specific market and liaise with your team to ensure the strategy is as effective as possible. Once completed you will have everything you need to market your products and services in the digital world; all you then need to do is implement it across your digital platforms and watch your exposure (and hopefully your sales) grow!



GOLD: Digital Marketing Design, Planning, and Management

Our Gold package provides everything you get with the silver package, plus the complete management & implementation of all your agreed digital marketing content across all your digital & social media platforms. We take on all the hard work while you sit back and focus your attention on what you do best. We'll create all your content, agree a strategy, plan distribution of your campaigns, run the campaigns, and continuously build your audience. All you'll need to do is the exciting part of following up any leads and engaging with your audience as the comments, enquiries, & sales come flooding in! You'll have your very own marketing manager that you can contact directly any time to discuss any queries or work you require.

For more information give one of the team a call on 0800 157 7010, or email us on info@adjuvogroup.com

Other Design Services

We provide a professional design service for all your non-digital marketing materials too.

From a simple promotional leaflet to a complete brochure redesign, or an exhibition stand that meets your brand requirements, if you need something designing professionally our team can provide you with as much or as little support as you require.

- Promotional graphics
- Brochure design
- Exhibitions stands
- Pull up banners
- Business building signs
- Logo design/redesign
- Business card design
- Leaflets
- Merchandise designs

Contact Us

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Call: 0800 157 7010

Web: www.adjuvogroup.com

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Adjuvo Training Solutions

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Web: www.adjuvotraining.com

Adjuvo Digital Solutions

Email: digital@adjuvogroup.com

Web: www.adjuvodigital.com



Did you know?

Our specialist labour supply division, Adjuvo Labour Solutions supply apprentices to the Temporary Traffic Management Industry.

The scheme is the first of its kind to be made available in the UK.

For more information see page 8



The Adjuvo Group

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